

Name of Group	CHILDREN, YOUNG PEOPLE & FAMILIES JOINT COMMISSIONING GROUP	
Accountable to	Health and Well Being Board Rotherham Clinical Commissioning Group Rotherham MBC Cabinet Member for Children and Families CYPFP	
Composition Of Group	Strategic Commissioning Manager, Resources Directorate	RMBC (Co-Chair)
	Assistant Chief Officer	RCCG (Co-Chair)
	Strategic Commissioning Officers	RMBC
	Public Health Consultant	RMBC
	Head of Early Years	RMBC
	Chief Executive of Voluntary Action Rotherham	Vol Sector
	Head of Partnerships	NHSR
	Head of Contracts & Service Improvement – Mental Health	NHSR
Quorum & Voting	Quorum achieved when Strategic Commissioning Manager and Assistant Chief Officer (or their substitutes) and one further member are present.	
Communities of interest	All Children, Young People and Family groups where there is agreement to commission services.	
Responsibilities and Powers	<p>Make recommendations about commissioning priorities to HWB Board through appropriate local authority and NHS decision making groups</p> <p>Agree commissioning plans to deliver shared outcomes contained within HWB Strategy</p> <p>Ensure that commissioning plans are informed by child/parent/carer centred approaches and take account of real life experience</p> <p>Seek opportunities for integrated commissioning across Health and Social Care</p>	
	<p>Review progress against outcomes contained within HWB Strategy</p> <p>Consider implications of intelligence from JSNA, local and national reviews</p> <p>Develop responses to emerging issues and recommend remedial action/alternative approaches to achieve shared outcomes in the light of changing circumstances</p>	
Key outcome	<p>Deliver shared outcomes set out in the following strategic documents</p> <ul style="list-style-type: none"> • HWBB strategy • RMBC Corporate Plan – 29 outcomes • NHS Operating Framework • 	

Meeting Frequency	Bi-monthly
Operational arrangements	All agenda item submitted 10 days before the Board
	Papers distributed 1 week before the meeting All members to nominate a substitute who will receive papers
	Terms of Reference reviewed every two years
Reporting arrangements	Health and Well Being Board Cabinet Member for Children, Young People & Families CYPFP
	Clinical Commissioning Group - NHSR
Review	Every two years